

**Cherokee Village Townhouse Association**

**Board of Directors Meeting**

**November 13, 2023**

Attending: Ed Soja, Ed Jones, Cynthia Newson, Kathy Hogue, Roy Echols, Judy Leahy, Debbie Drumright (via phone)

Meeting was called to order

Minutes from October 2023 meeting were read and approved

**Reports**

\*2024 statements will be mailed in December. Roy given permission to order via debit card envelopes from Sams Club.

Grounds/Maintenance Contract has been updated and is under review

Newsletter, ACH Form, and Information Form will be developed and to be included with the yearly statements in December

Website transfer to CVTA has been completed

CVTA interviewed 2 bookkeepers. A decision was made to employ a qualified and experienced local resident.

**New Business**

\*Interviews for Lawn maintenance will be November 30. Committee will be Judy, Ed, Ed, David Schaefering, Roy, Cynthia

\*Audelotte & Cummings will lower the monthly fee to \$950 for six months. Then will be reevaluated. Cynthia is working on a new layout for the 2024 statements.

\*Handbook changes. Changes to assessments terminology: "An owner may pay monthly due by the 15<sup>th</sup> or yearly due by January 15<sup>th</sup>. Members may not yearly at the end of current year." Roy will work on the verbiage.

Consider Townhome of the month, best decorated, etc.

Meeting was adjourned

December meeting Dec. 12, 2023 at 6pms